

S E C R E T

OCP-M82-011
09 February 1982

MEMORANDUM FOR: DDA Management Staff

FROM:

[REDACTED]

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Chief, Programs and Budget Staff, OC

SUBJECT:

Proposed Establishment of a DDA
Support Resource Package [REDACTED]

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1. Subject concept has merit and could significantly improve the DA's ability to respond to unforeseen "crash" requirements. [REDACTED]

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2. The list of factors appears complete with one exception. It is recommended that training be added as a factor both in the broad sense; i.e., OTE, and specifically as it affects a given office. For instance, should an unforeseen activity involve the use of unfamiliar equipments or methodologies, OC might be required to take extraordinary measures to obtain the needed training. [REDACTED]

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3. In developing a list of scenarios that would impact OC support and then quantifying OC's response, two problem areas recurred:

- The list of possible scenarios approaches infinity.
- Given the variety of scenarios, it is extremely difficult to accurately pre-determine quantification formulas.

[REDACTED]

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One useful formula that can be applied, particularly as regards personnel increases, is--for every increase of 86 Agency employees, OC should be increased by employees:

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How these OC personnel resources are applied is dependent upon circumstances and becomes a managerial decision.

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4. The above notwithstanding, Attachment A lists some generic scenarios and sets some related parameters.

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Attachments

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